

Bradford Public Library
Bradford, VT 05033
ANNUAL MEETING MINUTES
BPL Board of Trustees January 10, 2019

Those who were present:

◦ Bud Haas	2019
◦ Larry Coffin	2021
◦ Dee Chamberlain	Town Representative
◦ Angela Conrad-Schlager	2021
◦ Gail Trede	Library Director
◦ Pam Johnson	2020
◦ Tony Brainerd	2021
◦ Brad Johnston	2019
◦ Monique Priestley	2019
◦ Betsy Kane	2020
◦ Dotti Unkles	2020
◦ Anna Slack	Town Representative
◦ Laura Lornitzo	Town Representative

Year:

Those not Present:

- | | |
|------------------|------------------|
| • Pete Richards | Trustee Emeritum |
| • Shirley Conrad | Trustee Emerita |
| • Eris Eastman | Trustee Emerita |

The 124th Annual Meeting was called to order at 6:30 P.M. by President, Tony Brainerd.

L. Coffin motioned, P. Johnson seconded a motion to approve the January 11, 2018 Annual Meeting minutes. Motion approved.

B. Haas, BPL Treasurer, presented an Operating Report for 2018.

- Bud transferred some money from Restricted Fund (\$3000) into Capital Restoration Fund.
- Bud feels that financially the library is in pretty good shape; about \$10,000 less than past years (due to Library Director pay decrease). The library will need to look at the job Description for Gail.

B. Johnston, on behalf of the BPL Board, would like to thank Bud Haas for the several years of dedicated work. Applause and cheers.

D. Chamberlain motioned, M. Priestley seconded a motion to approve the Operating Report for 2018 as presented. Motion approved.

Gail presented the Board with a Librarian's 2018 Annual Report and went through the data. Photos of successes were also included. Gail completed a Librarian's Report for the Annual Bradford Town Meeting Report.

L. Coffin mentioned that the data presented in a graph would be more reader friendly and capture more attention than written words in the town report. Gail will attempt to fulfill this.

B. Johnston motioned, L. Lornitzo seconded a motion to accept and approve the Librarian's report. Motion approved.

B. Johnston motioned, and M. Priestley seconded, a motion to elect three people to the Board of Directors, each for a 3 year term. Motion approved.

B. Haas has stated that he would not like to continue as BPL Board member.

P. Johnston motioned, Betsy Kane seconded a motion for the 3 Trustees to serve for a **three year term** that will **expire in January 2022**:

- Laura Lornitzo 2022
- Brad Johnston 2022
- Monique Priestley 2022

Motion approved.

There exists for the BPL Woods library building, "...a historic preservation easement co-held by the Vermont Housing and Conservation Board and the Preservation Trust of Vermont that covers the exterior facades and significant interior features of the structure." B. Haas motioned, L. Coffin seconded a motion to include this statement in the Annual Meeting report. Motion approved.

"In 2015 the Library received a \$20,000 bequest from the Frances Hyde estate. The bequest allows the Library Trustees to use, as they see fit, 80% of the annual income of the bequest. The remaining 20% of the annual income is to be added back to the original \$20,000 capital. In August 2015, The Trustees established the Frances P Hyde "Nonprofit Endowment Fund" at the Vermont Community Foundation by transferring the \$20,000 to the Foundation. Each year the Library must direct the reinvestment of 20% of the Annual Income back into the Frances P. Hyde Fund." B. Haas moved, L. Coffin seconded a motion to include this statement in the Annual Meeting report.

NOTE: Tony Brainerd and Laura Lornitzo will have the 2 keys to the Merchant's Bank safety deposit box. Tony will initiate the paperwork at Merchant's Bank to authorize Laura to be able to have access to the safety deposit box.

L. Lornitzo motioned, L. Coffin seconded a motion to adjourn the 2019 Annual Meeting. Motion accepted.

Meeting adjourned at 6:49 pm.

Respectfully submitted by,
Angela Conrad-Schlager