

Bradford Public Library  
Bradford, VT 05033  
Board of Trustees Monthly Meeting  
**February 21, 2019**

Those who were present:

- Angela Conrad-Schlager
- Gail Trede
- Pam Johnson
- Tony Brainerd
- Brad Johnston
- Monique Priestley
- Dotti Unkles
- Laura Lornitzo

Year:

- 2021
- Library Director
- 2020
- 2021
- 2022
- 2022
- 2020
- 2022

Those not Present:

- Pete Richards                      Trustee Emeritum
- Eris Eastman                      Trustee Emerita
- Dee Chamberlain                Town Representative
- Betsy Kane                        2020
- Larry Coffin                       2021
- Anna Slack                        Town Representative

Meeting called to order by President, Tony Brainerd, at 6:42 pm.

M. Priestley motioned, D, Unkles seconded, to approve the minutes of January 10, 2019.  
Motion approved

**Treasurer's Report:**

- A monthly operating report was sent via email to all BPL Board members
- Maintenance (Alarmco \$440)
- Not too many expenses OR money coming in but next month will look different

M. Priestley motioned, P. Johnson seconded, to approve the Treasurer's report. Motion approved.

**Library Director's Report:**

- A monthly report was sent via email to all BPL Board members
- Programs are doing VERY well
- March*, the story of Joh Lewis (VT Reads book) is out. The BES 5<sup>th</sup> graders are using the books currently.
- Looking for other ideas throughout the year about the Civil Rights Movement

- March 13<sup>th</sup>: Priscilla Clark coming in to present about sailing around the world
- Been working on Instagram for BPL
- Smart Phone presentation coming up
- B. Johnston commented, love all of the information provided for the town report

P. Johnston motioned, L. Lornitzo seconded, a motion to approve the Library Director's Report. Motion approved.

- *Gail has asked for a list of Committees and the BPL Board members who are part of each committee. This can be done through a Google Doc.*

#### **Fundraising Committee:**

- A. Conrad-Schlager would like to host the Lap for the Library event on the last Saturday of April.
- M. Priestley, does anyone want to have a Colatina night to fundraise for BPL (try for June 29<sup>th</sup>) Have a literary trivia team event?

#### **Annual Appeal Update:**

- Money is still trickling in
- For the 2019-20 AA; create new system for documenting donors

#### **Technology:**

- Some computers are getting dated; will need upgrades

#### **Buildings and Grounds:**

- The railing for the balcony has been completed and will be installed on Monday, 2/25.
- B. Johnston will look into getting a bid for the front desk area
- There are some issues with the outside automatic door; some ice build up
- A leak in the downstairs; likely the area has been eroded and needs to be build up again to deflect water coming off from the eaves.

#### **New Business:**

- Bud put 5 boxes of financial records (2012-2017) that can be recycled after 7 years for BPL in the attic. Information for the past 15 years of BPL's financial records. Gail has recommended that all of the information be scanned to ensure all of the records are digitized and easier to access.
- Trustee meeting Schedule; are there any adjustments to the current schedule that need to be made? Discussion followed.

M. Priestley motioned, B. Johnston seconded, a motion to adjourn. Motion approved. Meeting adjourned at 7:21 pm.

The next scheduled meeting is March 14, 2019 at 6:30 pm.

Respectfully submitted by,

Angela Conrad-Schlager