

Bradford Public Library
Bradford, VT 05033
ANNUAL MEETING MINUTES
BPL Board of Trustees January 11, 2018

Those who were present:

◦ Bud Haas	2019
◦ Larry Coffin	2018
◦ Angela Conrad-Schlager	2018
◦ Debra Tinkham	Library Co-Director
◦ Gail Trede	Library Co-Director
◦ Pam Johnson	2020
◦ Tony Brainerd	2018
◦ Brad Johnston	2019
◦ Monique Priestley	2019
◦ Betsy Kane	2020
◦ Dotti Unkles	2020

Year:

Those not Present:

• Eris Eastman	Trustee Emerita
• Laura Lornitzo	Town Representative
• Pete Richards	Trustee Emeritum
• Shirley Conrad	Trustee Emerita
• Dee Chamberlain	Town Representative

The 119th Annual Meeting was called to order at 6:31 P.M. by President, Tony Brainerd.

M. Priestley motioned, L. Coffin seconded a motion to approve the January 12, 2017 Annual Meeting minutes. Motion approved.

Debra presented the Board with a Librarian's 2017 Annual Report and went through the data. Filed year-end report to the state. A report was submitted to the Town L. Coffin asked if in the future circulation numbers can be added to the Annual Report. L. Coffin motioned, M. Priestly seconded a motion to accept and approve the Librarian's report. Motion approved.

B. Johnston motioned, and M. Priestley seconded, a motion to elect three people to the Board of Directors, each for a 3 year term. Motion approved.

Election of Trustees for a three year term that will expire in January 2021:

• Tony Brainerd	2021
• Larry Coffin	2021

There exists for the BPL Woods library building, "...a historic preservation easement co-held by the Vermont Housing and Conservation Board and the Preservation Trust of Vermont that covers the exterior facades and significant interior features of the structure." B. Haas motioned, L. Coffin seconded a motion to include this statement in the Annual Meeting report. Motion approved.

"In 2015 the Library received a \$20,000 bequest from the Frances Hyde estate. The bequest allows the Library Trustees to use, as they see fit, 80% of the annual income of the bequest. The remaining 20% of the annual income is to be added back to the original \$20,000 capital. In August 2015, The Trustees established the Frances P Hyde "Nonprofit Endowment Fund" at the Vermont Community Foundation by transferring the \$20,000 to the Foundation. Each year the Library must direct the reinvestment of 20% of the Annual Income back into the Frances P. Hyde Fund." B. Haas moved, L. Coffin seconded a motion to include this statement in the Annual Meeting report.

NOTE: Tony Brainerd and Bud Haas have the 2 keys to the Merchant's Bank safety deposit box.

Debra inquired about the 5-year plan for BPL. The state report asks about the 5 year plan of each library. Need to update the 5 year plan.

B. Haas motioned, L. Coffin seconded A motion was made to adjourn the Annual Meeting. Motion accepted.

Meeting adjourned at 6:44 pm.

Respectfully submitted by,
Angela Conrad-Schlager