



April 2020

Librarian's Report

Bradford Public Library

Administrative:

Gail meets weekly with the Bradford Resilience Task Force, representing BPL on the Youth/School/Library Committee.

Weds, 3/25~ quarterly Orange County Library Directors mtg discussed how COVID 19 has/is affecting libraries, services, staff, opportunities.

Thurs, 4/2 ~ have begun weekly ZOOM staff meetings to catch up, share info, assign tasks.

COVID-19: We continue to quarantine books as they come back in the drop box for 9 days (per current best practices at other libraries around the state). We clean/sanitize surfaces after ourselves in the building, and only one person works at a time at BPL at present. We are continuing to develop our online presence and online resources (virtual Story Hour, Bradford Poem Town! Also regular resource updates on the website are currently happening). We are thinking creatively about adding more online programming (virtual Book Discussion?) and pursuing PD to that end (tech webinars, online programming webinars). We are also determining what must be done in person (moving boxes around, emptying book drop, shelving, inventorying) and what can be done from home (web work, running reports on our collection catalog and fixing errors/ discrepancies). We are keeping up on the latest info from Gov. Scott, VT Dept of Libraries (and statewide library listserv), CDC, etc. to make sure our choices are in line with medical best practices and to see what the rest of the state is up to.

Courier Service:

The state has chosen to contract with *Priority Express* for the Interlibrary Loan Courier System. *Priority Express* is a Vermont-based company that has been in shipping and courier services since 1984. The start date for the *Priority Express* contract is April 1, 2020. With the new contract there were changes in the standard pricing for library stops. The cost has gone up from \$15 to \$20 for the first weekly stop and \$21.48 for any additional weekly stops. Each stop includes one standard sized tote delivered and one standard sized tote picked up. Each additional tote bin, delivered or picked up per stop, is \$1.88. We will continue to use 1 bin per week @ \$20. Currently the courier system is shut down due to the impact of COVID-19 but anticipate deliveries beginning again on May 1st.

Technology: We have learned more about website capabilities, hosting platforms, online resources, etc. that we ever dreamed we would. We continue to keep an eye on tech. Services

that will allow us to bring BPL to our patrons, and to bring our current web services up to date so we can share resources and content in a more effective, efficient way. This is ongoing, and G and B are attending meetings, webinars, and enlisting local services from Scott Welch of *Great Planning Tech*. We are speaking with Scott about his taking on our network/server for access to local support.

We have been consolidating and we have evaluated old tech equipment to see what should be kept and what can be recycled, donated, etc. This will free up space and minimize clutter as we move toward the renovation.

Professional Development:

GT / Bet's ~ 3/26, 6:30 PM attend Live Streaming Webinar... Katya Yefimova, a PhD student at the University of Washington Information School, with support from the UW Library and Information Science Program, is organizing a series of video meetings for librarians who are looking for ways to serve their communities online. The goal is to discuss strategies and tools for virtual library programming and share what works.

Betsy~ 3/27/2020, 1:00 PM, Live Streaming Webinar, Vermont Libraries: Resilient & Responsive, what VT libraries are doing and can do to share resources and help their communities at this challenging time. VT Department of Libraries will hold these online meetings once a month through the crisis.

Gail ~ 4/2, Youth Services live webinar:Remote Virtual programming, exploration of online programming and resources for youth.

Betsy~ 4/7/2020, 11:30 AM, Basic SQL for Koha Users Live Webinar. Navigating and generating reports in our cataloging database.

Gail~ 4/15 Balancing Small Library Administration, Management, and Daily Operations Live Webinar

Gail ~ 4/23: Governance of Vermont Public Libraries Live Webinar

Collection:

In anticipation of shelf space lost to the lift project, we have made room and moved two additional shelving units upstairs in the mezzanine area one of which must be secured to the wall. Inventory has begun to clean up our ILS catalog to help all users locate materials including interlibrary loan. Consistency in the catalog will give us more accurate data and reporting.

Patron Support:

Listen UP Vermont-Libby/Overdrive; Patrons call or email daily for support, accessing patron #, downloading on specific devices, new Libby platform, etc.

Outreach:

Our Virtual Story Hour is being watched across the country and is being used in an international preschool in Holland!

CLiF

BPL received a grant of 100 free brand new board books and early readers. I am working with BES and local essential child care providers hoping to coordinate and deliver to families.

Better World Books(BWB):

We have contracted with Better World Books to dispose of an overabundance of withdrawn discards, donations or otherwise useless to BPL books. BWB is an online bookseller who donates books or a percentage of sales to literacy initiatives and non profits around the world. They send us the boxes to ship at no cost to BPL.

Curiosity Corner:

If you would like to share a fun or interesting collection of sorts, please consider the locked display on the first floor of the adult section.

Programs:

POEMTOWN/POETRY SUBMISSIONS:

Due to social distancing measures we will not be posting poems around town, however that won't stop PoemTown Bradford! Visit our [website](#) or [Facebook](#) page daily throughout the month of April for a new poem by a local poet!

CENSUS 2020- YOUR RESPONSE MATTERS!: We are updating the website and social media accounts to keep Census info up to date and promote the census- deadlines have been shifted due to COVID 19.

Virtual Story Hour

Weekly Episodes with Ms Gail include a craft challenge! Participant send pictures of their completed craft for the BPL Kids Online Art Gallery

Appreciation:

Special thanks to Betsy and Kathy, and the BPL Board of Trustees for your dedication and commitment to support the library and services during this challenging time. ~ Gail