

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

November 12, 2020

Those who were present:

- Dee Chamberlain
- Arvid Johnson
- Bud Haas
- Larry Coffin
- Dotti Unkles
- Tony Brainerd
- Betsy Kane
- Jill Baron
- Gail Trede

Year:

Town Representative
2023
Trustee Emeritus
2021
2023
2021
Librarian
Town Representative
Library Director

Those not Present:

- Eris Eastman Trustee Emerita
- Angela Conrad-Schlager 2021
- Brad Johnston 2022
- Pam Johnson 2023
- OPEN SEAT 2022
- OPEN SEAT Town Representative (Anna Slack on leave)

Special invited guest: Elaina Vitale

Meeting called to order by Tony at 630PM. We welcomed Elaina, who is interested in becoming a potential board meeting.

We realized mid-way into meeting no one taking notes, so meeting is recorded from here on.

Treasurers Report: Treasurer's report approved.

Discussion:

It costs \$20,000. for digging, and 2,900. for plumbing to correct the drainage along the front of the entrance. We received grant of 15,000. We will have to figure out if we will take the difference from the bequest fund.

Librarians Report: Librarians report was approved.

McKenna Goodwin, author of *The Shame* will do a meet and greet December 3rd via zoom. Book discussion this month had 8 people, and two more want to join in for this week. Scott Welch is there tonight working on wires/router. Today there was discussion on list serve about increase in Covid and discussion on closing. It may be different from town to town, but we will pay attention to guidance. Regard air circulation/purification: Bud noted that we should figure out what rooms will have people in them for more than 15 minutes. IF we need to open windows we may need to increase fuel delivery. Let's not have access to mezzanine. Two reading room people will be allowed in the room at a time by appointment. One at a time to browse the stacks. We probably don't need to open windows near circulation desk. Downstairs takes in outside air and then back through the vents and recirculates the air in the building. We have been awarded 4 HEPA units, but windows and doors should still be open periodically. Families may come in and people can use the computers. We will not be offering youth programs. Most right now want fax machine, printing and book checkout. Patrons miss hanging out in library. We will let families one at a time browse the books. Betsy feels they would be respectful. They would enter through the downstairs entrance. Gail can run down to check out books.

It was suggested we stay with curbside service for now because cases are going up fast. If schools close should we continue curbside? I guess we're going to have to see. Libraries are closing Thanksgiving to Christmas.

Old Business:

Accessibility project, except outside drain is DONE! All that's left is to collect on grants and get the loan paid off. Ribbon Cutting? Publicity? Thanks to the contractor, grant people. Jodi has gone above and beyond and done extra hours on her own, etc. Jodi, the job foreperson, purchased plastic bins and donated them to the library. We acknowledge all Jodi has done and we really want to thank her somehow. Motion made and accepted to give Jodi a gift in the form of a check for \$599.00 from the Restricted Fund.. There were \$20,000 in cost overruns on the project like floor, asbestos, and water. None were the contractors fault.

Potential new Trustee:

Elaina works at med student library and DHMC library and she and her partner and baby live nearby. She is very excited to hear more about what we do.

Fundraising-Larry said they were not going to do a plant sale. They have thought about a yard sale, so maybe we could do that for Memorial Day weekend. No clothes, but treasures. Dee will help Larry. Ornament idea? Larry had an ornament of Bradford academy to show us made of glass. Let's do those for next year. Also we can do the compost pails in the

spring. Might be nice to do a VIDEO TOUR. Maybe get kids that do the Movie SLAMS to edit it.

TABLE Holiday ornaments and compost bins to 2021.

Technology; Need a printer where people can print from any device. New printers come with email address and anyone can print to them. Arvid is looking into a printer that can do that. Bud said the existing large printer was thousands of dollars, it works well and it's efficient with ink. It does not however, not have ability to read email. We don't need to get rid of the big one, just one for the librarians desk and then just pick it up the newly printed items from patrons and hand them out the door.

Buildings and Grounds: Pile of slate and terra cotta pieces need to be moved inside: 50 pieces of slate and 20 pieces of terra cotta. Slate to go under oil tank and terra cotta to attic. Slate is from latest new roof and matches what's up there. Laura volunteered her husband and Bud and Arvid also offered to help.

The library is on Historical Preservation: 600,000. in grants and we'd like to put the terra cotta pieces on the edge of the roof. Bud doesn't want to do it, but he'll get the information to person (s) who will do it. Jill offered to look into in. Andy Giroux is the contact. Elaina will also help.

The other project Bud mentioned is that he has spoken to Norm Collette, who worked on all 47 windows in the past. There are some that don't have storm windows. He'd work with Allied in Conn. to get storms with partial section that opens in the winter. We are missing 1-2 storms. **Tabled**

Proposed budget for 2021: Budget was presented and approved. Motion by Larry. There was discussion about investing some of the Marcia Pierce \$50,000.00 gift in our endowment fund, whereby it could ear enough income to allow us to be able to assist the librarian with health insurance costs.

New business. Larry is looking for novels by male and female authors for little libraries, as books are going rapidly at these sites. A request for books is in the list serve for tomorrow. Gail has reached out to the Little Rivers office about the Little Libraries there.

Gail wants everyone to add their names to what committee they are serving on: in the drive there is a committee sheet!

Motion made to adjourn and seconded. Adjourned 7:57 pm.

Respectfully submitted by Diane Chamberlain, filling in for Angela.

