

# Bradford Public Library

Bradford, VT 05033

## Board of Trustees Monthly Meeting Minutes

DATE: February 11, 2011

### Those who were present:

	<u>Year:</u>	
● Gail Trede		Library Director
● Angela Conrad-Schlager		2021
● Larry Coffin		2021
● Laura Lornitzo		2022
● Brad Johnston	2022	
● Arvid Johnson	2023	
● Elaina Vitale		Town Representative
● Jill Baron		Town Representative
● Bud Haas		Trustee Emeritus

### Those not Present:

● Eris Eastman		Trustee Emerita
● Tony Brainerd	2021	
● Dee Chamberlain		2022
● Pam Johnson		2023
● Dotti Unkles		2023
● OPEN SEAT		Town Representative

Meeting called to order at 6:38 pm via ZOOM meeting by President, Angela Conrad-Schlager.

A. Johnson motioned, L. Coffin seconded, a motion to approve the minutes of January 14, 2021. All voted in favor.

### **Treasurer's Report:**

- ❑ A monthly Treasurer's report was submitted to the Board via email. January monthly totals are different from year to date which accounts for purchases from Jan 31 to the date report was made.

A. Johnson motioned, L. Coffin seconded, a motion to approve the Treasurer's Report. All voted in favor.

A. Conrad-Schlager asks why capital budget restoration balance is in the negative (account will be closed). Account is still active and still has a positive balance. Karen (bookkeeper) and L.

Lornitzo are investigating.

**Library Director's Report:**

- ❑ The Library Director emailed an extensive Librarian's Report report to the Board of Trustees.

L. Lornitzo motioned, L. Coffin seconded, a motion to approve the Library Director's report. All voted in favor.

- Gail reports, in addition to the Library Director's Report, a donation made by a patron who visited curbside yesterday.
- Gail is in communication with a paper conservator who may be able to fix the map--the conservator has experience with this kind of map. Larry wonders where the map will be hung. Gail and Larry are investigating and will report back in March.

**Old Business/Discussion Topics:**

- **Angela:** committee reports. All are reminded to go through and record preference for roles on committees by **next week**.
- **Angela:** reopening discussion
  - Bud votes to move discussion from last month (see January minutes) to table, Laura seconds.
  - "The following libraries are open as follows. As of Feb 9, 2021, statewide 61 libraries are open, of which 23 are by appointment.
  - Bradford Closed
  - Tenney (Newbury) Open
  - Blake (E Corinth) Open
  - Fairlee Open
  - West Fairlee Open
  - Piermont Open by Appointment
  - Baldwin (Wells River) Open by Appointment

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I believe it is unfair to the citizens of Bradford, and the Bradford taxpayers to not have the Library collection open for viewing, and the computers available for use inside, by appointment for a limited time by one person at a time.

It is time to open the Library to the public.

The library status spreadsheet for the State are at this link:"

<http://tiny.cc/VTLibraryStatus>"

- Bud adds that businesses in towns are open, including the town clerks office.
- Laura agrees these are excellent points. Is the more productive conversation what measure we will use when we determine to open? Is it other libraries? Is it case numbers in our county, our state? Vaccination rate? Local schools?
- Arvid wonders how frequently we can measure the metric Board determines. Weekly, monthly?
- Jill adds concern about review of ventilation or safe capacity of space. What impact would it have on the budget to be sourcing PPE?

- Elaina adds measuring comfort and safety of staff.
- Gail notes that the needs of our patrons are different than other libraries and that our library is shaped such that one cannot sit at the reference desk and see the behavior of patrons (wearing masks, etc).
- Jill: what are the measures other boards are using in determining to open or not? Jill adds that a public library is not a business, it is a cultural and social institution--businesses function under different pressures than libraries.
- Larry: how much is circulation down using new, safe procedures? Gail: it is down but reasonably healthy. Laptops are not being used much.
- Larry moves to table discussion to next month. Arvid seconds. Bud requests roll call. All vote in favor except Bud.
- Jill and Larry to research an action plan.

**New Business/Discussion Topics:**

- Angela: grants and money discussion
  - Bud: Tony and Bud wrote to the Dept of Ag representative who agrees the Library should get the 22k remaining for the accessibility project; paperwork being processed.
- Angela: inventory of safe deposit box
- Angela: review and discussion of existing bylaws; to discuss at March meeting. **All should review in advance of the March meeting.**
- Angela: **all should become familiar with Google Drive and organization of files.**

A. Johnson motioned, B. Johnston seconded, a motion to adjourn. All voted in favor.  
Meeting adjourned at 7:22 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, March 11 at 6:30 pm via ZOOM.

Respectfully submitted by,

Elaina Vitale  
Bradford Public Library Board Secretary