

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: May 13, 2021

Those who were present:

- Betsy
- Angela Conrad-Schlager
- Larry Coffin
- Dee Chamberlain
- Arvid Johnson
- Dotti Unkles
- Brad Johnston
- Elaina Vitale
- Jill Baron

Year:

BPL Librarian
2021
2021
2022
2023
2023
2022
Town Representative
Town Representative

Those not Present:

- Eris Eastman
 - Tony Brainerd
 - Laura Lornitzo
 - Pam Johnson
 - Sean Fleming
 - Bud Haas
 - Gail Trede
 - OPEN SEAT
- Trustee Emerita
Trustee Emeritus
BPL Director
Town Representative

Meeting called to order at 6:33 pm via ZOOM by President, Angela Conrad-Schlager.

Arvid motioned, Dotti seconded, a motion to approve the minutes of April 8, 2021. All voted in favor.

Public Comment: none

Treasurer's Report:

- ☐ A monthly Treasurer's report was submitted to the Board via email.

- ❑ Elaina motioned, Arvid seconded, a motion to approve the Treasurer's Report. Dee wondered about fundraising efforts this month, for instance, how many people have sold raffle tickets. We will discuss later in the agenda. All voted in favor.

Library Director's Report:

- ❑ The Library Director emailed an extensive Librarian's Report report to the Board of Trustees. Betsy is standing in for Gail and reporting on behalf of Gail and Kathy. Discussed reopening. People have been delighted to be back in the building and grateful; only one patron pushed back on the mask policy. It's been interesting to figure out the new space with people in it with no office anymore. The cushion at the beginning and the end of the day has been valuable to be able to cover books, vacuum; this might be something to carry forward, especially not having an office to leave a mess in. Angela thanked the three librarians for their work to make the reopening possible. We will discuss the CDC update later in the agenda. Bradford Parks & Rec is going to partner with BPL on a program at Bradford Fairgrounds on June 12, more details forthcoming. Jill asked about the retreat that BPL is planning. VT Changemakers grant intended for the community, especially BIPOC and LGBTQ+. Grant opened to public libraries to help "struggling small businesses while promoting antiracism work." Retreat will be a partnership with Calabash Farm to host a retreat that will involve music, an arts workshop, poetry reading & workshop, and meals. Offered to migrant workers and local BIPOC population free of charge. TBD if wider community may be invited to attend for a charge.

All voted in favor to approve the Library Director's Report.

Committee Reports

- ❑ Complete Committee Assignments (in the BPL Google Drive)
- ❑ Update Emergency and Board contact list (Google Doc)
- ❑ Fundraising: Memorial day yard sale (Larry) - Jill's house 295 N. Main St., first Saturday in June (June 5 7 AM-12 PM). All proceeds to benefit BPL. More details coming!
- ❑ Composting Fundraiser - Dee asks for report on how many tickets trustees have sold, and reminds trustees to sell tickets/bins!

Old Information/Topics

- ❑ Reopening of the Library: May 4th. Trustees weigh in on enforcing masks in the library. Trustees vote to continue enforcing mask wearing in the library until further notice. Brad adds update on ventilation -- met with contractor and building is hard to ventilate. Proposal for planning a fresh air system is pending. Possibility of getting new boiler and using old boiler as part of new ventilation system. Brad hopes to have a proposal by June meeting.

- ❑ “Trustee Spotlight” in the BPL monthly newsletter
 - ❑ **Proposed succession of Trustees in “Trustee Spotlight”:**
 - ❑ May-Sean Fleming
 - ❑ June-Brad Johnston
 - ❑ July-Elaina Vitale
 - ❑ August-Larry Coffin
 - ❑ September-Angela Conrad-Schlager
 - ❑ October-Arvid Johnson
 - ❑ November-Jill Baron
 - ❑ December-Laura Lornitzo
 - ❑ January-Bud Haas
 - ❑ February-Dotti Unkles
 - ❑ March-Dee Chamberlain
 - ❑ April-Pam Johnson
 - ❑ May-Tony Brainerd

New Information/Topics

- ❑ Create Board Chair BPL email account (Angela will work with Gail)
- ❑ Review and discuss existing By-Laws; Board Of Trustees thoughts for updates

Arvid motioned, Dee seconded, a motion to adjourn. All voted in favor. Meeting adjourned at 7:29 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, June 10 at 6:30 pm via ZOOM.

Respectfully submitted by,

Elaina Vitale
Bradford Public Library Board Secretary