

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: June 10, 2021

Those who were present:

Year:

- | | |
|--------------------------|---------------------|
| • Gail Trede | Library Director |
| • Angela Conrad-Schlager | 2021 |
| • Tony Brainerd | 2021 |
| • Larry Coffin | 2021 |
| • Brad Johnston | 2022 |
| • Dee Chamberlain | 2022 |
| • Arvid Johnson | 2023 |
| • Dotti Unkles | 2023 |
| • Sean Fleming | Town Representative |
| • Elaina Vitale | Town Representative |
| • Bud Haas | Trustee Emeritus |

Those not Present:

- | | |
|------------------|---------------------|
| • Eris Eastman | Trustee Emerita |
| • Jill Baron | |
| • Laura Lornitzo | |
| • Pam Johnson | |
| • OPEN SEAT | Town Representative |

Meeting called to order at 6:33 pm by President, Angela Conrad-Schlager.

Arvid motioned, Tony seconded, a motion to approve the minutes of May 13. All voted in favor.

Public Comment: n/a

Treasurer's Report:

- A monthly Treasurer's report was submitted to the Board via email
- Brad motioned, Tony seconded, a motion to approve the Treasurer's Report. All voted in favor. Questions for Laura: the column Arvid requested is incorrect. May's budget should reflect 5/12ths of annual budget and would let you know if

you were close to what you should have for 5/12ths of the year. Some columns have the formula correct, some don't. Arvid will follow up with Laura.

- ❑ Can we add Karen to Wells River account in the event that Laura is not available (for payroll checks etc)? Will discuss further; do we need to look at bylaws to clarify what's permissible? Angela will follow up with Laura.
- ❑ Bud asks: what about the 5k donation made for maintenance?

Library Director's Report:

- ❑ The Library Director emailed an extensive Librarian's Report report to the Board of Trustees. Gail adds there's a lot going on in terms of potential funding; Gail got a \$4k grant for the weekend program (September) for Calabash retreat supporting the BIPOC community. ARPA monies: \$2k available to every library for programming (Gail hopes to use \$ for furniture, a couch downstairs and maybe a portable sound system for outdoor programs). Possible NEH grant for art restoration. Waiting for word on a children's programming grant. Librarians ask: can we build in additional time or additional staffing for librarians to have work time when the library isn't open?
- ❑ **Summer Programs:** children's programs outside, weather permitting, every Friday. Adult programs: will be maintained (VT humanities, book clubs, spice cooking club, watercolor program).
- ❑ **Map update:** Larry reports that the cost will be \$1104 for new frame, plexi, matting and backing plus cleaning. Remainder of the cost of map restoration will come from the maintenance budget (Dee moves, Larry seconds, all vote in favor). The conservator working on the map may also do a program for BPL.

Tony motioned, Arvid seconded, a motion to approve the Library Director's report. All voted in favor.

Committee Reports

- ❑ Update [Emergency and Board contact list](#) (Google Doc); any changes in emails, mailing addresses, phone numbers, etc. [Sign up for committees](#) if you haven't yet!
- ❑ **Buildings and Grounds:**
 - ❑ Little Libraries: Bud and Brad report that the new Little Libraries are partially constructed and will be finished tomorrow. New Little Libraries possible locations: Boch Park, Elizabeth's Park. Will seek approval from the Selectboard.
 - ❑ Air ventilation: Brad reports BPL may need a new furnace and boiler imminently. Possibility of federal money via grant to offset costs.
 - ❑ Summer needs (drainage, plants, etc): back door drain issue.
- ❑ **Fundraising:**
 - ❑ Spring programming: \$600 in raffle

- ❑ June 5th yard sale--\$2,444 taken in. Planning for next year is underway!
- ❑ Start planning FY 2021-22 Annual Appeal (July/August)

Old Information/Topics

- ❑ Reopening of the Library: UPDATE on progress

New Information/Topics

- ❑ Create Board Chair BPL email account; Angela meets with Gail in next few weeks. BPL list in creation.
- ❑ Does BPL want to have a float in the July parade? Trustees agree, not this year.

Other Business to come before the Board of Trustees

Bud is phasing out his trustee duties.

Dee motioned, Tony seconded, a motion to adjourn. All voted in favor. Meeting adjourned at 7:46 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, July 8 at 6:30 pm..

Respectfully submitted by,

Elaina Vitale
Bradford Public Library Board Secretary