

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: July 8, 2021

Those who were present:

Year:

- | | |
|--------------------------|---------------------|
| • Gail Trede | Library Director |
| • Angela Conrad-Schlager | 2021 |
| • Larry Coffin | 2021 |
| • Brad Johnston | 2022 |
| • Laura Lornitzo | 2022 |
| • Dee Chamberlain | 2022 |
| • Arvid Johnson | 2023 |
| • Elaina Vitale | Town Representative |
| • Jill Baron | Town Representative |
| • Sean Fleming | Town Representative |

Those not Present:

- | | |
|-----------------|-----------------|
| • Eris Eastman | Trustee Emerita |
| • Tony Brainerd | |
| • Pam Johnson | |
| • Dotti Unkles | |
| • Bud Haas | |

Meeting called to order at 6:34 pm by President, Angela Conrad-Schlager.

Dee motioned, Arvid seconded, a motion to approve the minutes of July 2021. All voted in favor.

Public Comment: n/a

Treasurer's Report:

- Disbursement of VCF funds

- 2021 Budget; increase Children's Programs line item--note also possibility and anticipation of grant money to boost Children's Programming line.
- Safe Deposit box at Community Bank (Angela) -- will continue to hold safe deposit box with Community Bank; former trustee names on bo will be changed to reflect current BPL leadership.

Arvid motioned, Brad seconded, a motion to approve the Treasurer's Report. All voted in favor. Laura adds additional info about grants and actual vs. budgeted column.

Library Director's Report:

- ❑ The Library Director emailed an extensive Librarian's Report report to the Board of Trustees. Gail adds: ARPA grant will support technology and program costs. Story hour will be canceled on rainy days.

Brad motioned, Elaina seconded, a motion to approve the Library Director's report. All voted in favor.

Committee Reports

❑ Buildings and Grounds:

- ❑ Air ventilation - moving to agenda for next meeting (possibility of funds coming that might offset HVAC improvements). Also possibility of funds coming from town--other possible projects for building improvement?
Building & Grounds to meet with Gail ASAP to prioritize and triage potential BPL projects (Painting windows, drainage pipe in closet, solar panels, etc.).
- ❑ Jill/Elaina; knotweed and land surrounding BPL--long term beautification vision for sloped space facing Main St (lupines or other plants could be visually exciting upon entry to town). Maybe landscaping projects.

Fundraising:

- ❑ 2021-22 Annual Appeal planning (letters go out in October; committee should form to begin work on this as soon as possible)
- **Technology:** n/a
- **Grants:** n/a

Old Information/Topics: n/a

Comment [1]: @library.director@bradfordvtlibrary.org
Assigned to Gail Trede

New Information/Topics:

- Board Retreat - Angela proposes a trustee retreat (potluck)! More details forthcoming.

Other Business to come before the Board of Trustees - none

Larry motioned, Arvid seconded, a motion to adjourn. All voted in favor. Meeting adjourned at 7:51 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, August 12 at 6:30 pm via ZOOM.

Respectfully submitted by,

Elaina Vitale
Bradford Public Library Board Secretary