

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: August 12, 2021

Those who were present:

- | | <u>Year:</u> |
|--------------------------|---------------------|
| • Gail Trede | Library Director |
| • Angela Conrad-Schlager | 2021 |
| • Larry Coffin | 2021 |
| • Brad Johnston | 2022 |
| • Arvid Johnson | 2023 |
| • Dotti Unkles | 2023 |
| • Jill Baron | Town Representative |
| • Sean Fleming | Town Representative |

Those not Present:

- | | | |
|-------------------|---|---------------------|
| • Eris Eastman | | Trustee Emerita |
| • Tony Brainerd | | 2021 |
| • Laura Lornitzo | | 2022 |
| • Dee Chamberlain | N | 2022 |
| • Pam Johnson | N | 2023 |
| • Elaina Vitale | N | Town Representative |
| • Bud Haas | N | Trustee Emeritus |
| • OPEN SEAT | | Town Representative |

Meeting called to order at 6:36 pm by President Angela Conrad-Schlager.

Public Comment: None

Treasurer's Report:

- A monthly Treasurer's report was submitted to the Board via email
- Purchase refrigerator

Arvid motioned, Larry seconded, a motion to approve the Treasurer's Report. All voted in favor.

Larry motioned, Brad seconded, a motion to approve the purchase of a Refrigerator. All voted in favor.

Library Director's Report:

- The Library Director emailed an extensive Librarian's Report report to the Board of Trustees.
- UPDATE: 2021 Summer Programs

Larry motioned, Arvid seconded, a motion to approve the Library Director's report. All voted in favor.

Arvid motioned, Sean seconded, a motion to hire Anna Peart as a substitute librarian effective when the employment agreement is signed. All voted in favor.

Committee Reports

- Buildings and Grounds:**
 - Air ventilation; UPDATE from Tony about grant
 - Jill/Elaina; knot weeds and land surrounding BPL
 - Buildings and Grounds meeting (Angela/Tony/Brad/Sean)

Brad motioned and Larry seconded to expend \$1000 to fund the air ventilation study. All voted in favor.

- Fundraising:**
 - 2021-22 Annual Appeal planning
 - Schedule Annual Appeal Meeting
 - Ideas generated (Larry/Angela)
- Technology:**
- Grants:**
 - Historical Buildings grants

Old Information/Topics:

- Little Libraries discussion
 - Parks and Recreation Response to request

New Information/Topics:

- Board Retreat, Thursday 9/2 @ 6:00 pm
 - Angela's house (289 Cross Road, Bradford, VT 05033)
 - Pot Luck dinner (sign up sheet)

Other Business to come before the Board of Trustees

- COVID and CDC updates; current recommendations and plans moving forward

_____ motioned, _____seconded, a motion to adjourn. All voted in favor. Meeting adjourned at _____ pm.

The next meeting is: Thursday, September 9, 2021 @ 6:30 pm (location tbd)

Respectfully submitted by,

Elaina Vitale
Bradford Public Library Board Secretary