

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: November 11, 2011

Those who were present:

Year:

- | | |
|--------------------------|---------------------|
| ● Gail Trede | Library Director |
| ● Angela Conrad-Schlager | 2021 |
| ● Larry Coffin | 2021 |
| ● Brad Johnston | 2022 |
| ● Laura Lornitzo | 2022 |
| ● Dee Chamberlain | 2022 |
| ● Arvid Johnson | 2023 |
| ● Dotti Unkles | 2023 |
| ● Elaina Vitale | Town Representative |
| ● Jill Baron | Town Representative |
| ● Sean Fleming | Town Representative |

Those not Present:

- | | |
|-----------------|-----------------|
| ● Eris Eastman | Trustee Emerita |
| ● Bud Haas | |
| ● Pam Johnson | |
| ● Tony Brainerd | |

Meeting called to order at 6:38 pm by President, Angela Conrad-Schlager.

Arvid motioned, Dottie seconded, a motion to approve the minutes of October 2021.
All voted in favor.

Public Comment: n/a

Treasurer's Report:

- A monthly Treasurer's report was submitted to the Board via email

- Larry motioned, Sean seconded, a motion to approve the Treasurer's Report. All voted in favor.

Library Director's Report:

- The Library Director emailed an extensive Librarian's Report report to the Board of Trustees. Gail adds that the State Annual Report has begun; due December 2. Gail is using CLIF books for readings at VCP preschool and BES on Monday. Annual appeal money is starting to come in; up to \$3k. The library will close at 4 pm Wednesday before Thanksgiving, and close the Friday after; open on Saturday for normal hours. The library will be closed Christmas eve and Christmas day. Gail will resume story hour at 10 and 11 am on Fridays.

Larry motioned, Sean seconded, a motion to approve the Library Director's report. All voted in favor.

2022 Budget:

- Copy of approved budget Approved 2022 BPL Budget
- Digital and hard copy provided to the selectboard

2021-22 Annual Appeal:

- Annual Appeal is active 2021-22 BPL Annual Appeal
- Follow up communication

Committee Reports

Buildings and Grounds:

- Air ventilation; information from Brad
- Information from Brian at ARC to Brad (fresh air system in basement that is not working could be working--estimated under \$4,000 for repairs, we also need to be changing filters on a regular basis--every few months--otherwise we won't get necessary airflow)
- Grant(s) for air ventilation upgrade?
- Larry moves, Sean seconds a motion to spend \$1k for servicing and clean the air filters; Brad amends the motion for up to \$1500. All in favor.

Fundraising: n/a

Technology:

- New circulation computer ordered; patrons are using OWL for meetings.

Grants: n/a

Old Business/Discussion Topics:

n/a

New Business/Discussion Topics:

Angela will put up Christmas lights the Saturday after Thanksgiving. Motions for staff gifts, all approved.

Covid - we continue to monitor numbers.

Larry motioned, Dottie seconded, a motion to adjourn. All voted in favor. Meeting adjourned at 7:40 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, December 9 at 6:30 pm.

Respectfully submitted by,

Elaina Vitale
Bradford Public Library Board Secretary