

Bradford Public Library

Bradford, VT 05033

Board of Trustees Monthly Meeting Minutes

DATE: March 9, 2023

Those who were present:

Year:

- | | |
|--------------------------|---------------------|
| • Gail Trede | Library Director |
| • Jill Baron | 2025 |
| • Tony Brainerd | 2024 |
| • Larry Coffin | 2024 |
| • Angela Conrad-Schlager | 2024 |
| • Sean Fleming | 2026 |
| • Arvid Johnson | 2026 |
| • Brad Johnston | 2025 |
| • Laura Lornitzo | 2025 |
| • Dotti Unkles | 2026 |
| • Elaina Vitale | Town Representative |

Those not Present:

- | | |
|------------------|---------------------------|
| • Eris Eastman | Trustee Emerita |
| • Bud Haas | Trustee Emeritus |
| • Denise Shannon | Town Rep |
| • Elena Vitale | Trustee (Maternity Leave) |

Meeting called to order at 6:34pm by President, Angela Conrad-Schlager.

Guest: Marcy Carver:

First on the Agenda

Background: At an earlier meeting presented to the Development and Review Board (DRV), Marcy requested town permission to tear down and rebuild a new structure, where the South End Market currently stands. Abutters, such as the library, were invited to attend that meeting and make comments. Larry attended the meeting on the library's behalf and identified that parking for library use was limited in that general area, and expressed concern that parking could become an even greater issue. He did not express opposition to the project itself.

Marcy attended the library trustee meeting in order to further explain and clarify her desired project as she felt that the library was in opposition to her plans to tear down

South End Market and replace it with a new structure. She identified that the integrity of the current building was in poor condition. Although she identified that she initially wanted to put in a market, her current plans were to build a family dwelling. She would likely need one parking space. As part of the construction project, an 8 foot wall would be constructed during the tear down phase. Marcy can't tear down until can build. The DRV would need to review and approve any/all plans before the project could commence.

After Marcy had the opportunity to present, she left the library and the board considered the current situation which is fairly complicated. It was agreed that the board should remain neutral on the project. Larry suggested that we write a letter to the DRV stating that we are not in opposition to the project, and that our only concern is centered around parking. The letter would go to the attention of Doug Miller.

The action of writing a letter to the DRV was moved by Jill and seconded by Tony. With one member abstaining from the vote, the board voted to approve writing a letter to the DRV.

Arvid motioned, Brad seconded, a motion to approve the minutes of February 9. All voted to approve the minutes with stated corrections.

***[Emergency minutes. Tony motioned Arvid seconded. All in favor. Feb.17.]
(I can't remember what this was referring to)***

No public comments

Treasurer's Report:

- A monthly Treasurer's report was submitted to the Board via email

Arvid motioned, Jill seconded, a motion to approve the Treasurer's Report. All voted in favor.

Annual income currently short but this will be made up in the fall, from the town. We didn't budget for adult programs. We will cover these through non-operating budget and grants. All approved.

Library Director's Report:

- The Library Director emailed an extensive Librarian's Report report to the Board of Trustees.

Laura motioned, Tony seconded, a motion to approve the Library Director's report. All voted in favor.

The library is currently sponsoring the following adult programs:

Cricut class- a computer driven program that typically uses paper, but is also capable of making mugs. Pam Benware is the instructor. The first series of classes is completely full with members of the Bradford Elementary School staff.

Mah Jongg

Spanish group (growing)

Needle felting

Gail submitted for a \$5000 grant.

Jill Barron will bring in prints for the April presentation, Hands That Feed. She will need easels in order to prop them up.

An author will be coming In April.

Gail reported that the Civil Rights presentation went well.

The website is a work in progress with the need to continually update.

A grant was submitted for windows. Deadline March 15

Old Business/Discussion Topics:

Jill & Angela- how to be better as board. Brainstorm, strategic plan

Future topics/issues

Updated website appears to be going well

ARPA: \$20,000. Approved As we requested

Annual appeal; we are right around 25,000.00 thanks to anon. donor

Angela wrote thank you to donor

Committees:

Grants: (*New Committee*) Dotti, Larry, Sean, Laura

Budget: Annual Appeal, good for now, Bloomerang up and running

Summer programming: Gail wants to focus on young children

Buildings : Xmas tree gone, schedule next meeting

Yard Sale : 27th schedule committee meeting. Jill will do doodle poll

Tote Bags: Angela will research possible vendors

Logo- Larry reached out to Lee Morrill. He is willing to help. Gail will speak with him.

Fund raising: nothing new, currently focusing on yard sale

Website: Jill thinks resources should be more prominent. She did not think we needed "Welcome". Is the website/program capable of keeping track of how many people visit the website?

Gail is working on the state report. This is currently a priority over the website

Policy & procedure- Angela will email dates for next meeting

New Business/Discussion Topics:

Grants are critically important right now.

Strategic plan could be used as a guiding tool.

Different committees should come up with plans for next few years. Create long and short-term goals to guide planning.

Revisit lists

Schedule building and grounds: Saturday morning-next Saturday @ 9:30.

Printer will arrive on the 20th.

Larry shared condolences.

Updates from CDC? Masks are optional at some hospitals, not DHMC.

We will need a note taker for the April meeting.

Brad motioned, Arvid seconded, a motion to adjourn. All voted in favor. Meeting adjourned at 7:57 pm.

Next scheduled Monthly Board of Trustees meeting is scheduled for Thursday, April 13 at 6:30 pm.

Respectfully submitted by,

Dotti Unkles
Bradford Public Library Board Interim Secretary

